



Career Opportunity: Dog Care and Welfare Supervisor (Breslau)

At Lions Foundation Canada Dog Guides (LFCDG), we help people with medical or physical disabilities lead independent lives by providing them with a dog guide at no cost to support them in their daily lives. The school is unique in offering seven programs serving 150-200 new clients annually and supporting over 1,000 active clients.

Reporting to the Director of Canine Development, the Dog Care & Welfare Supervisor is responsible for all aspects of the health and well-being of the dogs in the kennel facility/care of Lions Foundation of Canada Dog Guides (LFCDG) including breeding stock, puppies, and dogs in training. This is a direct supervisory role of the team members actively working to provide the daily care to all the LFCDG dogs in kennel and puppy nursery.

Key Responsibilities:

Dog Care and Welfare

- Ensure the Dog Care & Welfare (DCW) team are operating at high level with regards to the overall wellbeing of the dogs in care
- Work with the DCW team to ensure the health and wellbeing of the dogs is top priority by providing necessary equipment, training, advice and direction
- Prepare and update preventative care measures for the kennel environment; including cleaning protocols, WHMIS awareness, MSDS binder updated and available to staff
- Provide direction, oversight, and training regarding health and safety procedures specific to the kennel environment
- Review, update, and create new policies as needed
- Manage and plan all changes to living space requirements of the kennel population
- Approve and order inventory including food, cleaning supplies, and general equipment

Leadership & Team Effectiveness

- Foster a positive team environment
- Encourage open, honest, and respectful communication.
- Regularly update the team on goals, progress, and any changes
- Provide regular communication with team, program staff, veterinary team, puppy program, management, and volunteers

- Partner and collaborate with cross-functional teams to diagnose issues, align processes and recommend enhancements
- Build and maintain strategic relationships and partnerships that benefit LFCDG's programs and services
- Identify opportunities to increase the effectiveness, efficiency and quality of our dog care and welfare with a focus on continuous improvement
- Support staff development; including ongoing training to all team members
- Foster positive, productive working relationships and lead by example

Human Resources

- Supervise Dog Care & Welfare staff (Kennel and Puppy Nursery) including performance and development goals, assigning accountabilities, setting objectives, establishing priorities, conducting annual performance appraisals, and recommending salary adjustments
- Support HR with the hiring process and onboard new team members
- Monitor workload and processes and ensures efficiency
- Schedule staff for daily operations and ensuring the care and welfare of the dogs is being met
- Prepare, monitor and manage annual budget including projections, scheduling/payroll review, ordering oversight, and invoice approval
- Evaluate volumes and staffing requirements according to the annual plan
- Promote a culture of high performance and continuous improvement that values learning and a commitment to quality
- Engage volunteers to assist in care and welfare of dogs as appropriate, and provide a safe and encouraging environment for volunteers

You will bring to the opportunity:

- Post-secondary education in management or 3+ years in a direct supervisory position
- Canine care and welfare experience – 3+ years
- Specialist knowledge in canine reproduction, including all aspects of breeding, whelping and care of litters and dams.
- Demonstrated capacity to work in a busy and at times, noisy work environment
- Ability to lift 50 lbs. of food products and dogs weighing 65lbs.
- Efficient use of PCs; the Internet; MS Word, Excel, Salesforce and Outlook. Ability to learn new software
- Valid Driver's License
- Ability to work at Breslau or Oakville facilities when needed

If are looking for a challenging opportunity to demonstrate your leadership and operational capabilities and a place to let your innovative thinking shine, please send your resume and a cover letter stating why you are interested in becoming LFCDG's Dog Care & Welfare Supervisor and how your skills set you apart to: HR@dogguides.com by July 29th.

Lions Foundation of Canada Dog Guides is committed to employing people from diverse backgrounds, and we actively demonstrate inclusiveness through fair, equitable, and accessible hiring practices. We recognize the strength of different experiences, backgrounds, and perspectives and welcome candidates who identify as visible minorities, Indigenous people, persons with disabilities, and persons within the LGBTQ+ community. We feel it is important as an organization that all people have access and opportunity to be employed, to be valued, and to be respected. Accommodations for job applicants with disabilities will be provided upon request during the recruitment, assessment, selection, and placement process.

Job Type: Full-time

Schedule:

- Monday to Friday

Work Location: In person (Breslau, ON)